## **Commitment Form**

In order to participate in the Webinar, please put "V" on the column of the excel sheet as the evidence of your consent.

## To: Chief Executive of the Pharmaceuticals and Medical Devices Agency

I hereby pledge that during the course of the webinar program ("Program"), I agree:

- 1. **TO NOT** copy, capture, photograph, record or use any other means of visual or audio duplication, any part of the material provided during the course of the program for any purpose, such as secondary use of the information therein.
- 2. To concentrate on the training activities and make best efforts to achieve the objectives of the Program.
- 3. To comply with instructions by PMDA on confidentiality of information, and not reveal, plagiarize, abuse any person's privacy nor any intellectual property or confidential information which I may know during the course of the Program and to comply with the instructions on confidentiality after the webinar.
- 4. To prepare myself for the live sessions of the Program;
  - Learn specific contents of the E-learning course or other learning materials, that may be specified, to gain general knowledge about the subject,
  - Submit all deliverables as instructed in each session before due as specified individually,
  - Fulfil any other obligations as may be required for the preparation.
- 5. To participate actively in the live sessions of the Program;
  - Place myself in the least distractive environment during the sessions not to disturb other participants,
  - Refrain from engaging in any work other than the Program,
  - Cooperate with other members of the group which I am assigned, if a group work is scheduled in the Program, and make best efforts to maximize the performance of such a group.
- 6. To provide feedback of my experience in the webinar to PMDA for future improvement.
  - Submit the filled-out Evaluation Form of the sessions completed during the day and also the Evaluation Form for the overall seminar before due as specified individually.
- 7. To allow the use of my photographs and audio/video recordings taken during the webinar at no cost in PMDA's official website, public related magazines, public announcements, and presentations by PMDA staff members.
- 8. To allow my self-introduction profile or related materials submitted to the webinar to be distributed electronically to the other participants and seminar related members (including but not limited to lecturers, administrative staffs, staffs at the visiting sites).